

National Taiwan Normal University

University Council Rules

中華民國56年9月22日國立台灣師範大學第1次校務會議訂定通過

中華民國77年1月20日第41次校務會議修正第1條及第7條條文

中華民國90年1月17日第79次校務會議增訂第2條及第7條條文

中華民國93年6月9日第89次校務會議修正第10條條文

中華民國96年11月7日第98次校務會議臨時會修正

中華民國98年1月7日第101次校務會議修正第4條、第6條及第13條條文

中華民國102年9月11日第110次校務會議臨時會修正第6條條文

中華民國104年5月13日第114次校務會議修正第6條條文

中華民國106年11月22日第119次校務會議修正第6條條文

An amendment to Article 10 was passed during the University's 120th University Council on May 23, 2018

- Article 1 National Taiwan Normal University (hereinafter referred to as NTNU) has established the University Council (hereinafter referred to as the Council) in accordance with Article 15 of the University Act and Article 16 of the University Charter of NTNU.
- Article 2 The attendees of the Council are composed of personnel in accordance with Article 17 of the University Charter of NTNU.
- Article 3 The Council representatives shall be elected in accordance with Article 18 of the University Charter of NTNU.
- Article 4 The Council shall review and rule on the following major issues:
- I. University Development Plan and Budget.
 - II. The University Charter of NTNU and the establishment, amendment, revision and removal of any major provisions.
 - III. The establishment, modification, or abolishment of any college, department, major, graduate institute, degree program, office, library, academy, and center, as well as the School of Continuing Education, any organizations affiliated with the University, University committees, and task forces.
 - IV. Academic affairs, student affairs, general affairs, research and development, teacher education, career counseling, international affairs, and other affairs.
 - V. Faculty evaluation regulations.
 - VI. Proposals brought up during council meetings, and issues raised by the President.
 - VII. Resolutions on University Council-established committees and task forces.
 - VIII. The exercise of approval of candidates for the position of President.
- Article 5 The Council shall be convened and chaired by the President at least once every semester. When requested to hold an Extraordinary University Council by more than one-fifth of all University Council members in attendance, the President shall convene an Extraordinary University Council within 15 days. The President may convene an Extraordinary University Council in response to major University-wide issues.
- Article 6 When a Council is convened, the University Librarian, the Vice President for the School of Continuing Education, the Director of the Information Technology Center, the Director of the Athletic Department, the Secretary General, and the Director of the Environmental and Public Safety Center as well as any second-level administrative executives shall attend the Council.
- Relevant personnel shall be invited to attend the Council sessions when necessary and a report of the attendance of the relevant personnel must be filed.
- Other than the attendees described in the preceding two Paragraphs, the Council may be open to a maximum of 5 seats for faculty members, staff, and students to attend as observers. Those who wish to attend the Council as an observer must file an application ahead of time; on-site registration is only acceptable if there are available seats.

The English version is provided for reference only.

The Chinese version shall prevail in case of any discrepancies between the English and Chinese versions.

- Applicants for observers of the Council shall bring their NTNU Faculty, Staff, or Student ID or a photo ID to the Council for signing the attendance register.
- Article 7 For the purpose of understanding the actual situations of the University's affairs, each department supervisor is required to submit work reports to the Council in writing. In principle, the oral supplementary reports made at the Council should be no more than one hour.
- Article 8 Motions proposed at the Council should be jointly proposed by at least 5 representatives of the meeting unless they are proposed by academic departments, administrative departments, and affiliated organizations, committees, and task forces of the administrative departments. All motions must be reviewed by the Standing Committee of the University Council; however, motions that are related to the formulation of regulations should be reviewed and passed by the Rules and Regulations Committee of NTNU.
- The Convener of the Standing Committee of the University Council shall provide the proposer with an explanation of proposals that need to be combined or excluded from the agenda.
- Extemporaneous motions must be seconded by one-tenth of the attendees of the Council. No extemporaneous motions may be proposed if the Council has passed the scheduled duration.
- Article 9 The Executive Vice President shall chair the Council if the President is unable to attend. The Vice President for Academic Affairs shall chair the Council if the Executive Vice President is also unable to attend.
- Article 10 Attendees of the Council should attend in person. In the event that a representative of the Council is unable to attend in person, an approved deputy may attend the Council on their behalf; however, each deputy may only attend on behalf of one person. The remaining representatives may not entrust others to take their place for the attendance of the Council, and those who are absent without authorization will be considered as unexcused absences. The Council may not start unless over half of the attendees are present, and resolutions may not be made unless over half of the attendees have agreed. Resolutions for issues that are recognized as special major issues by no less than half of the attendees must not be made unless at least two-thirds of attendees have agreed.
- Article 11 Except for reconsiderations, resolved motions cannot be proposed again. Motions for reconsideration should be agreed upon by over half of the attendees before the Council is dismissed.
- Article 12 If the President finds difficulties in resolving the motions of the Council, the Council may be adjourned and the motions will be discussed in the next Council or the next Extraordinary University Council. If two-thirds of the attendees have retained their decisions, the President shall implement the resolution of the University Council.
- Article 13 The Office of Administrative Affairs is the unit for handling the Council affairs, and is responsible for coordination and the agenda. The agenda shall be sent to the attendees one week before the Council, and the Council shall be audio recorded in full. The recordings of the Councils shall be kept for at least three years. The representatives of the current Council have the right to review the recordings. NTNU faculty, staff, and students may also apply for review, and the regulations for the review application shall be separately established.
- Article 14 Matters not stipulated in the Regulations shall be handled in accordance with the regulations for meetings published and implemented by the Ministry of Interior as well as relevant rules and regulations of NTNU.
- Article 15 The Regulations and any amendment thereto shall be approved by the University Council prior to its implementation.